



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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### **Minutes of Regular Council Meeting January 4, 2010 Held in the Village Council Chambers**

**ATTENDANCE:** Mayor Lyman Clark  
Councillor Ken Drover  
Councillor Laura Hamann (Absent with notice)  
Councillor Peter Kut  
Councillor Red Merrick

Peter Thomas, Chief Administrative Officer

**GALLERY:** Larry Fynn  
Brian Hanna, arrived at 7:10 p.m.

**1. CALL TO ORDER**

Mayor Clark called the meeting to order at 7:01 p.m.

**2. APPROVAL OF AGENDA**

**MOVED** by Councillor Kut, and seconded, THAT  
the Agenda for the Regular Council Meeting of January 4, 2010 be adopted as  
presented. **CARRIED**

**3. ADOPTION OF MINUTES**

- a) Minutes of the Regular Council Meeting of December 21, 2009.  
Councillor Merrick voiced a concern over a misrepresentation in the minutes.  
**ADD** to 11f that "Councillor Merrick stated his concern over the unsigned permits and the  
non-numbering of the permits on Mr. Hanna's service hookups."

**MOVED** by Councillor Drover and seconded THAT  
the Minutes of the Regular Council Meeting of December 21, 2009 be accepted as  
amended. **CARRIED**

**4. INTRODUCTION OF LATE ITEMS – NIL**

**5. PUBLIC HEARING – NIL**

**6. DELEGATIONS – NIL**

**7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES**

- a) OCP Initial Meeting to be Determined: January 6 or 7.  
Council **DIRECTED** Administration to arrange the initial OCP meeting for 7pm on January 6,  
2010.

**8. CORRESPONDENCE**

- a) NRAHTA Re: Board Structure.  
**ACCEPTED** for information by consensus of Council.

- b) Northern Development Initiative Trust Re: Economic Development Capacity Building Funding 2009.  
Community Futures is in the process of updating our webpage with a new community profile, and will be making a formal presentation to Council with the launch of our newly improved webpage.

**9. RESOLUTIONS**

- a) Accounts Payable Report, December 31, 2009, \$164,880.19.  
**MOVED** by Councillor Kut and seconded THAT  
Council accepts the Accounts Payable Report from December 31, 2009 in the amount of \$164,880.19. **CARRIED**

**10. BYLAWS – NIL**

**11. REPORTS**

- a) Councillor Drover Portfolio Report – Verbal  
Councillor Drover had nothing to report at this time.
- b) Councillor Merrick Portfolio Report – Verbal  
Councillor Merrick had nothing to report at this time.
- c) Councillor Kut Portfolio Report – Verbal  
Councillor Kut had nothing to report at this time.
- d) Councillor Hamann Portfolio Report – Verbal  
Councillor Hamann was absent from the meeting.
- e) Mayor Clark Portfolio Report – Verbal  
Mayor Clark had nothing to report at this time.

**12. REPORT OF CHIEF ADMINISTRATIVE OFFICER**

- Progress Report to December 30, 2009  
**ACCEPTED** as presented by consensus of Council.

**13. QUESTION PERIOD**

Mr. Flynn asked about the status of the DPW Supervisor position.  
Mayor Clark replied that Council will be reviewing the position soon.

Mr. Hanna asked for Council to provide an update on the status of his property. He questioned if Council would be interested in purchasing the property. Mr. Hanna suggested he could forward a price to the CAO for Council's consideration. Council agreed to review the proposal.

**14. NEW BUSINESS**

- a) Statement of Financial Disclosure Annual Form.  
The CAO explained that all of Council must complete the Statement of Financial Disclosure Annual Form and submit it to the office before January 15, 2010.
- b) Motion to move to a Closed meeting of Council, as per section 90 (1) (c)-(labour issue) and (e)-(land issue) of the Community Charter.  
**MOVED** by Councillor Kut and seconded THAT  
Council move to a Closed Meeting of Council, as per section 90 (1) (c)-(labour issue) and (e)-(land issue) of the Community Charter. **CARRIED**

The meeting moved to a Closed meeting of Council at 7:25 pm.  
The regular meeting resumed at 10:15 pm.

The Mayor rose from the meeting with the following report:

**MOVED** by Councillor Drover and seconded, THAT  
Council approves a 2.5% step increase for the Administrative Assistant on the salary  
grid from \$18.91 to \$19.38 per hour effective January 1, 2010.  
**CARRIED**

**MOVED** by Councillor Merrick and seconded, THAT  
Council approves a 10% increase to the 2009 wages of both of the Public Works  
Operators effective January 1, 2010, AND THAT the Public Works Operators salary  
grid be reconsidered at a later date. **CARRIED**

**MOVED** by Councillor Drover and seconded, THAT  
Administration investigate the availability and cost of an Employee Family Assistance  
Program (EFAP) for the Village employees. **CARRIED**

15. **ADJOURNMENT**  
The meeting adjourned at 10:15 p.m.

\_\_\_\_\_  
Chairperson  
Mayor Lyman Clark

\_\_\_\_\_  
Recorder  
Chief Administrative Officer  
Peter Thomas

CERTIFIED a true copy of the Minutes of the  
Corporation of the Village of Pouce Coupe from a  
meeting held in Council Chambers, Pouce Coupe, B.C.

\_\_\_\_\_  
Chief Administrative Officer  
Peter Thomas