



CORPORATION OF THE VILLAGE OF POUCE COUPE

PO Box 190, Pouce Coupe, B.C. V0C 2C0
Telephone: (250) 786-5794 Fax: (250) 786-5257
www.poucecoupe.ca

PUBLIC WORKS OPERATOR JOB POSTING – CASUAL

Department: Public Works
Status: Casual
Union: CUPE Local 2403-03
Hours of work: Various
Salary: \$33.36
Posting Close: Open until filled

The Village of Pouce Coupe is committed to providing exceptional public service that ensures our infrastructure is reliable, our community is well-maintained, and our residents are served with the highest standards of care and accountability. The Public Works Operator is responsible for carrying out a variety of manual labour and equipment operation tasks in the maintenance, repair, and construction of municipal infrastructure. This position supports the upkeep of roads, parks, public facilities, and utilities, ensuring that the Village remains safe, clean, and functional for residents and visitors.

Employees are paid annual vacation and statutory holidays pursuant to the Employment Standards Act. Temporary/Casual employees are paid 10% in lieu of dental and health benefits, and pension contributions.

The ideal candidate must possess the following skills and be prepared to take on these responsibilities:

Key Responsibilities:

Operations & Maintenance

- Operate the following equipment: gravel, steamer, loader, grader, sweeper and backhoe as required by the Director of Public Works.
- Perform manual labour for road repairs, sidewalk construction, landscaping, and other public works projects.
- Operate light and medium-duty equipment such as mowers, weed trimmers, small tractors, and power tools.
- Assist with snow removal, sanding, street sweeping, mowing, and other seasonal operations.
- Support water and wastewater system maintenance.
- Load, unload, and transport materials, tools, and equipment as required.

Parks & Grounds

- Maintain public green spaces, sports fields, playgrounds, and municipal landscaping.
- Plant, water, fertilize, and prune trees, shrubs, and flowers.
- Empty waste receptacles and maintain cleanliness in public areas.
- Maintain, operate and perform excavations at the municipal cemetery.

Safety & Compliance

- Follow all workplace safety regulations, Village policies, and operational procedures.
- Wear and maintain appropriate personal protective equipment (PPE) at all times.
- Report hazards, damages, or safety concerns promptly to a supervisor.
- Other duties as assigned by the Director of Public Works or designate.

Qualifications & Skills:

Education & Experience

- Experience in construction, landscaping, or equipment operation preferred but not required.
- Willingness to learn and work in various municipal service areas.

Licenses & Certifications

- Valid Class 3 BC Driver's Licence with Air Brake Endorsement (Class 1 with Air Brake Endorsement is an asset).
- WHMIS,
- Basic First Aid,
- Criminal Record Check may be required,
- Ground Disturbance, and other safety training considered an asset.

Skills & Abilities

- Ability to perform physically demanding work in all weather conditions.
- Basic mechanical aptitude and safe equipment operation skills.
- Ability to work effectively as part of a team.
- Ability to follow verbal and written instructions.
- Good communication and interpersonal skills.

Working Conditions

- Outdoor work in varying weather conditions.
- Exposure to noise, dust, fumes, and potentially hazardous materials.
- Regular lifting, bending, climbing, and prolonged periods of standing or walking.
- Lift up to 50 lbs.
- Participation in the on-call rotation may be required, particularly during winter operations or emergency events.
- May require overtime, on-call, and shift work during emergencies or seasonal operations.

Please apply by email, or in person to the contact info listed below:

Attention: Duncan Malkinson

Email: dmalkinson@poucecoupe.ca

Fax: 250-786-5257

Or drop off at the Village Office

5011 49th Avenue, Pouce Coupe, BC